

A vertical pencil icon with a pink eraser at the top, an orange body with white dots, and a tan pencil tip at the bottom.

# SCRL

School and Child Care  
Roster Lookup: What It is and How to Use It

Monday, April 24, 2023

12:00 PM – 1:00 PM (Pacific Time)

# Welcome

# Housekeeping Notes

- Please note that we will not be monitoring the chat. If you have any questions, please use the Q&A box instead.
- The transcription feature is currently activated and available for use.
- All sessions will be recorded and posted to the California Immunization Coalition website (<https://www.immunizeca.org/>) as well as the CIC YouTube page (<https://www.youtube.com/channel/UCkIkZ1SZQNQLcpmNpeQpDAg>)

# Overview

- California Department of Public Health (CDPH) and California Immunization Coalition have collaborated to conduct this webinar.
- **Local Health Jurisdictions (LHJs)** (Monday, April 24, 2023)
- **Schools** (Wednesday, April 26, 2023)
- **Child Care/Pre-K sites** (Friday, April 28, 2023)
- Kindly note that the content of this session may not be customized to meet your specific needs if you are not representing the LHJ audience.

# Agenda: Monday, April 24, 2023

No.	Item	Speaker(s)	Time (PM)
1	Welcome	Amy Pine, School Vaccination Team Co-Lead, CDPH	12:00 – 12:03
2	California Immunization Coalition Overview	Catherine Flores, Executive Director, California Immunization Coalition	12:03 – 12:13
3	CA Policies and Law related to School Vaccination and Role of LHJs	Amy Pine, School Vaccination Team Co-Lead, CDPH	12:13 – 12:35
4	Demonstration of SCRL	Alana Hintz, Senior Project Manager, M Corp	12:35 – 12:45
5	Questions Review	Naveen Makhdum, Coordinator, School Vaccination Team, CDPH	12:45 – 12:55
6	Office Hours, Evaluation, and Closing	Amy Pine, School Vaccination Team Co-Lead, CDPH	12:55 – 1:00

**Thank you!**



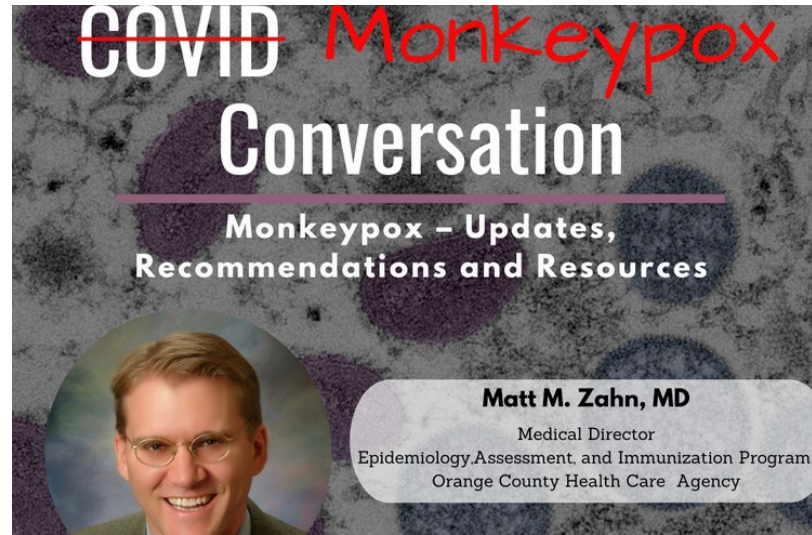
# California Immunization Coalition

Catherine Flores, Executive Director



California Immunization Coalition

# Advocacy & Education



~~COVID~~ Monkeypox  
Conversation  
Monkeypox – Updates,  
Recommendations and Resources

**Matt M. Zahn, MD**  
Medical Director  
Epidemiology, Assessment, and Immunization Program  
Orange County Health Care Agency

The poster features a background of purple and blue virus-like particles. The word 'COVID' is crossed out with a red line, and 'Monkeypox' is written in red. Below the title, there is a circular portrait of Matt M. Zahn, MD, and a white box containing his name and title.



You have  
**power to  
protect**  
against vaccine-preventable  
diseases.



Ensuring that All Californians have access to lifesaving vaccines.

## Our vision



Improve  
immunization rates  
for Californians  
of all ages



Encourage  
community-based advocacy



Support California's  
local immunization  
coalitions



Provide educational  
opportunities for  
health professionals and  
community stakeholders



# CALIFORNIA IMMUNIZATION REGISTRY

CAIR

Join CAIR

CAIR Users

Data Exchange

Training & Resources

Finding Records

**Hours:**

**9am–4pm Monday to Thursday**

**10am–4pm Friday**

[CAIRHelpdesk@cdph.ca.gov](mailto:CAIRHelpdesk@cdph.ca.gov)

Phone: 800-578-7889

## CAIR Updates



**The California Immunization Registry (CAIR2) is a secure, confidential, statewide computerized immunization information system for California residents.**



**Twitter @ImmunizeCA**



**Instagram - Immunize\_CA**



**Facebook - ImmunizeCa**



Thank YOU for all you do!

# Partners & Colleagues





## Contact Us



916 -414 -9015



[info@immunizeca.org](mailto:info@immunizeca.org)



[www.ImmunizeCA.org](http://www.ImmunizeCA.org)

# CAIR, SCRL and CA Immunization Laws

Amy Pine, School Vaccination Team Co-Lead, CDPH



# CAIR vs. CAIR Hub vs. SCRL.....so many acronyms!



CAIR

- California Immunization Registry
- Secure, confidential, statewide computerized immunization information system for California residents.
- CA law says that all administered immunizations must be entered in CAIR.

CAIR Hub

- Umbrella platform/portal where Schools and Child Care Sites access applications like SCRL.
- Future enhancements will include access to CAIR-ME and annual school immunization reporting.

SCRL

- School and Child Care Roster Lookup
- Application/tool designed for school and child care staff to say whether students meet immunization requirement for school/child care entry.
- Communicates directly with CAIR.

# CA Immunization Registry CAIR



The California Immunization Registry (CAIR) is a secure, confidential, statewide computerized immunization information system for California residents.

- Accessible by providers, local health departments, WIC, and (prior to 2023) some school/child care sites for read-only access.
- Shows **all** administered doses that have been entered by provider – data will be more robust depending on how long provider has participated in CAIR.
- Can be used to print out yellow cards, blue cards or comprehensive histories
- Feeds/Powers the [Digital Vaccine Record](#)
- Does not easily say “ready/not ready for school entry”



# Digital Vaccine Record

- Digital Vaccine Record (DVR) is an electronic vaccination record from the California Immunization Registry (CAIR) and is an official record of the state of California, just like the yellow card.
- Includes name, date of birth, vaccination dates, and the vaccines received.
- Also includes future recommended vaccines and timelines.
- Takes information from CAIR. Great tool for all Californians!
- [Frequently Asked Questions – Digital COVID-19 Vaccine Record \(ca.gov\)](#) (e.g. what to do if record is not found)

**GET YOUR DIGITAL VACCINE RECORD**

Private. Convenient. Secure.

**What is a Digital Vaccine Record (DVR)?**  
Your Digital Vaccine Record (DVR) is an electronic vaccination record from the California Immunization Registry (CAIR) and is an official record of the state of California.

**What information does the DVR include?**  
The DVR has your name, date of birth, vaccination dates, and the vaccines you received.

**Where do I access my Digital Vaccine Record?**  
Visit [myvaccinerecord.cdph.ca.gov](http://myvaccinerecord.cdph.ca.gov) to access your record. You will need to enter your first and last name, date of birth, and mobile number or email address. You will create a PIN which will be required to obtain your DVR when the link to your record is provided to you.

**What digital records can I access from the DVR Portal?**  
There are two types of records you can access from the DVR Portal:

- COVID-19 QR code that (when scanned by a SMART Health Card reader) will display the same information as your paper CDC vaccine card: your name, date of birth, vaccination dates, and vaccines.
- Record of all your vaccinations that were reported by pharmacies and healthcare providers to CAIR. Note that your historical vaccinations may not have been reported to CAIR.

For more DVR questions, visit [myvaccinerecord.cdph.ca.gov/faq](http://myvaccinerecord.cdph.ca.gov/faq) or call 1-833-422-4288 (open M-F 8AM-8PM, SA-SU 8AM-5PM).

California Department of Public Health, Immunization Branch IMM-0461 (3/19/20)

[IMM-1461.pdf \(eziz.org\)](#)



# CAIR Hub

- Umbrella platform/portal where Schools and Child Care sites access applications that communicate with CAIR, like SCRL.
- Currently houses SCRL. Future enhancements will include access to CAIR-ME and annual school/child care immunization reporting.
- SCRL links are shown with green arrows. Users must first register in CAIR Hub to be able to use SCRL.

HOME RESOURCES ABOUT CAIR CONTACT US SIGN IN REGISTER Forget Password?

## Welcome to CAIR Hub

What would you like to do?

- I want to check the immunization status of a student or list of students **Go**
- I want to get a complete Immunization History for myself or for my child **Go**
- I want to request or view a Medical Exemption **Go**

### More things you can do

- Covid-19 Vaccination Provider Resources**  
Learn more about COVID-19 vaccination
- Data Exchange (DX/IGS)**  
Provider sites that are interested in submitting immunization data to CAIR from their EHR systems can do so through Data Exchange with CAIR.

### Services

- How CAIR Helps Your Practice
- Attention DX Submitters: Change Your Data Submission Endpoint
- How WIC Can Use CAIR

### Frequently Asked Questions - FAQs

- How to Register for CAIR Hub and Enroll an Organization in SCRL
- Using SCRL - FAQs

# School and Child Care Roster Lookup (SCRL) Tool

- SCRL is a tool that makes immunization record checking of children easy for schools and child care facilities.
- Uses the Pre-K or TK/K–12 immunization requirements and communicates with CAIR to determine which students are complete, which are conditional entrants, and which are overdue.
- Only accesses immunizations related to school or child care requirements



# Why SCRL?

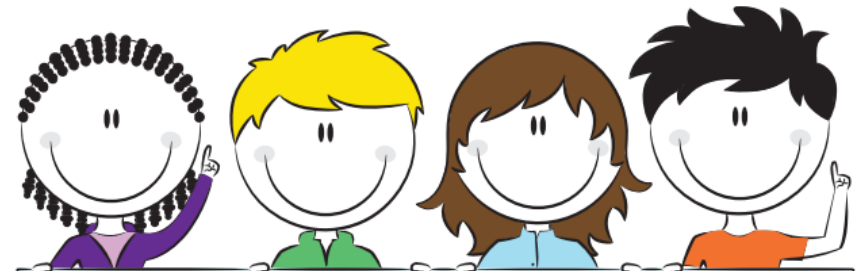
- Takes out guess work about who is eligible for entry and who is not
- You do not have to make any calculations for conditional entrants, SCRL will tell you when the next dose is due
- Targeted to required IZs for enrolling/enrolled grade
- To help accomplish the implementation of requirements for school and child care

# California Law: Children must be immunized to be in school

California schools are required to check immunization records for all new student admissions for Pre-K sites, TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry.


This applies to **all** students, regardless of when during the year they are starting school.

**No Shots? No Records?  
No School.**



**Children will not be enrolled  
unless an immunization record  
is presented and  
immunizations are up-to-date.\***

\*If your child is unimmunized due to medical reasons, please notify us.

Go to [ShotsForSchool.org](https://shotsforschool.org) to access information about immunization requirements, an interactive school look-up tool, implementation materials for schools, and educational materials for parents. 

IMM-1167ES (11-22)



# Status of Requirements

- Unconditionally Admit a pupil whose parent or guardian has provided documentation of
  - Receipt of immunization; or
  - A permanent medical exemption.
- Conditionally Admit any pupil who lacks documentation for unconditional admission if the pupil has:
  - Commenced receiving doses of all the vaccines required for the pupil's grade and is not currently due for any doses at the time of admission; or
  - A temporary medical exemption from some or all required immunizations.
- Do not admit students who are overdue.

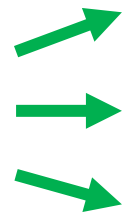
Complete

Conditional  
Entrant

Overdue

# Shots for School Website

- School and child care staff find tools to help implement California's immunization requirements.
- Parents find information about which immunizations their child needs before starting school or childcare.



A screenshot of the California Department of Public Health website. The header includes the CA.GOV logo, navigation links (en Español, Contact Us, About, News &amp; Media, Jobs/Careers), a language selector, and a text resize option. The main navigation bar features the California Department of Public Health logo, a search bar, and dropdown menus for 'I am looking for', 'I am a', 'Programs', and 'A-Z Index'. Below the navigation is a breadcrumb trail: Home | Programs | Center for Infectious Diseases | Division of Communicable Disease Control | Shots for School. A large blue banner reads 'IMMUNIZATION BRANCH'. On the left, a 'Shots for School' menu lists: Child Care, TK-12th Grade, College, Resources &amp; Training, Reporting, and Laws. On the right, a 'Shots for School' section features a photo of diverse children with backpacks running happily, with a 'SHOTS FOR SCHOOL' logo overlaid.

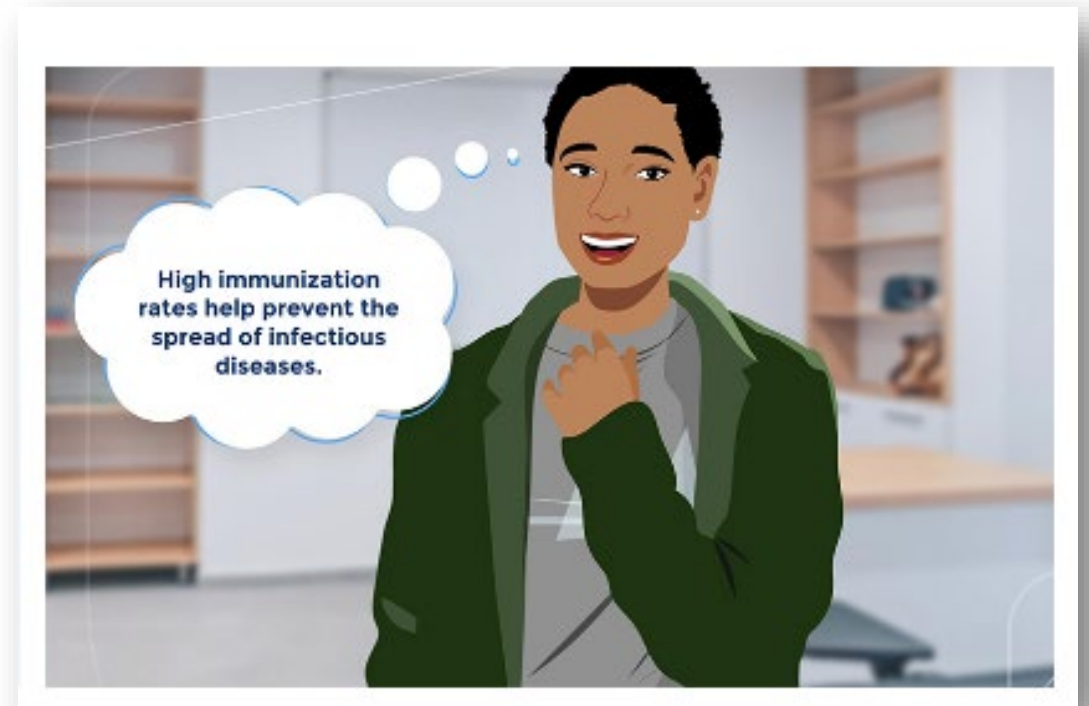
[California Pre-Kindergarten and School Immunization Record](https://www.cdph.ca.gov/shotsforschool) – (Link directly to blank Blue Card)

<https://www.cdph.ca.gov/shotsforschool>

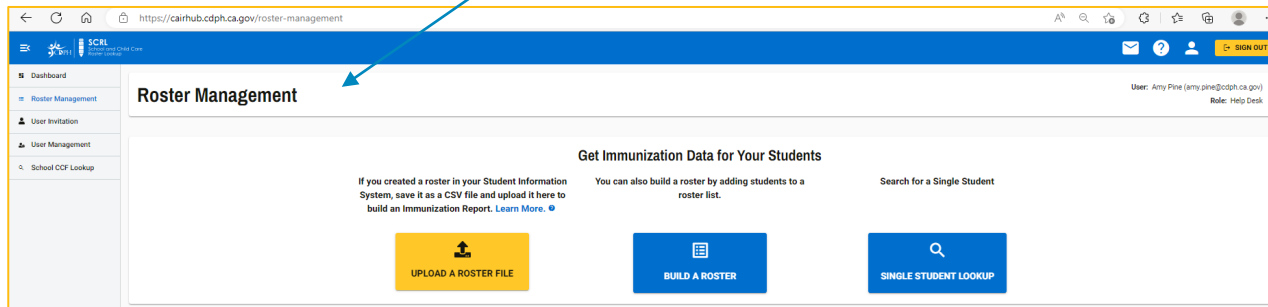


# Training Modules for becoming an Immunization Expert at your School or Child Care Sites

1. [Getting Started](#) (7 mins)
2. [California School Immunization Requirements](#) (12 mins)
3. [California School Admission Requirements](#) (15 mins)
4. [Processing School Immunization Records Part 1](#) (8 mins)
5. [Processing School Immunization Records Part 2](#) (19 mins)
6. [Following Up on Conditional Entrants](#) (24 mins)
7. Reporting Immunizations
  - [TK/Kindergarten](#) (21 mins)
  - [7th Grade](#) (18 mins)
  - [Pre-Kindergarten \(Child Care\)](#) (20 mins)



# Lifecycle of SCRL Immunization Reports



# SCRL Communicates with CAIR - If Students/Data not in SCRL



## Possible reasons:

- Providers did not enter historical doses in CAIR
- Providers just began using CAIR
- Provider does not yet use CAIR
- If it is not in CAIR, it is not in SCRL
- If it is not to be shared in CAIR, it is locked in SCRL

# Medical Exemptions (MEs)

- As of January 1, 2021, all new exemptions **must** be through centralized **CAIR ME** system
- Paper medical exemptions may still be in circulation until 2028.
- See [Exemption Information on Shots for School](#) for questions
- CAIR ME system does not yet communicate with SCRL.

# Register for SCRL before the end of the School Year

- Register for SCRL now, before end of school year, so that you are all set for fall enrollment and reporting.
  - CDPH is also offering office hours and answering technical questions in May
- Our intention for SCRL is to replace CAIR read-only entirely for schools/child care sites, but we currently do not have a set timeline.
  - We shall to give 2-4 weeks notice once confirmed.
- Access/permissions for clinical sites using CAIR will not change.

# Role of LHJs for SCRL

- Know how to direct interested schools in registering at CAIR Hub
- Know what SCRL does and does not do (reflects data directly from CAIR)
- Know when to suggest SCRL (not needed for students you know are UTD)
- Know that rosters can easily be uploaded to produce reports or single students can be looked up
- Help schools determine subsequent activities related to reports
  - What reports look like and how to do general troubleshooting (complete, conditional, overdue)
  - Notice of [Immunizations Needed letter](#)
- Know where basic resources are located related to SCRL -
  - CAIR/SCRL Help Desk for unanswerable questions ([Cairhub@cdph.ca.gov](mailto:Cairhub@cdph.ca.gov) or call 800-578-7889)
  - How to access
  - What the dashboard looks like, how to access the user guide

# SCRL Demonstration

Alana Hintz, Senior Project Manager, M Corp





**SCRL**

School and Child Care  
Roster Lookup

[HOME](#)

[RESOURCES](#)

[ABOUT CAIR](#)

[CONTACT US](#)

[SIGN IN](#)

[REGISTER](#)

[Forgot Password?](#)

# Welcome to CAIR Hub

What would you like to do?

I want to check the  
immunization status of a  
student or list of students

[Go](#)

I want to get a complete  
Immunization History for  
myself or for my child

[Go](#)

I want to request or view a  
Medical Exemption

[Go](#)



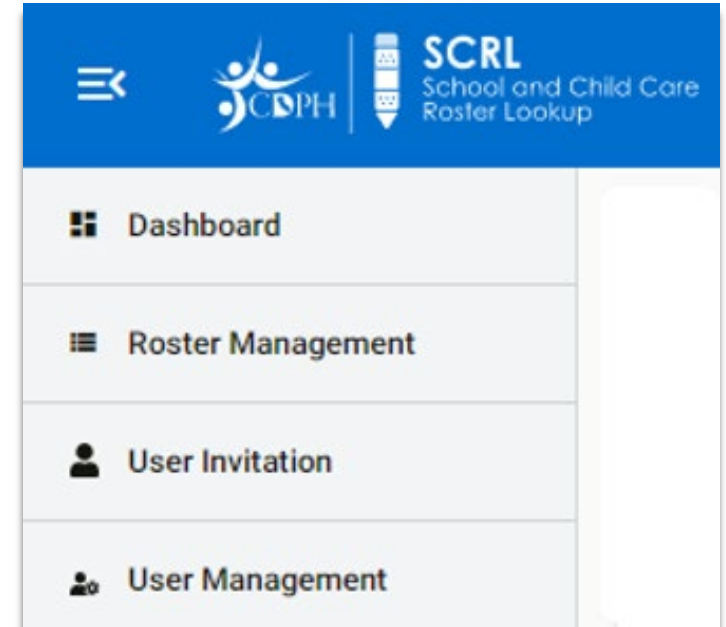
# CAIR Hub School & Childcare Roster Lookup



**SCRL**  
School and Child Care  
Roster Lookup

## Contents

- Introduction & Welcome to CAIR Hub SCRL
- How to Register
- Roster Management
- How to use Single Student Lookup



# How to Register



URL: <https://cair.cdph.ca.gov/cairhub>

The screenshot shows the CAIR Hub website interface. At the top left, the CDPH and SCRL logos are displayed. A navigation bar contains links for HOME, RESOURCES, ABOUT CAIR, CONTACT US, SIGN IN, and REGISTER. The main content area features a large image of a woman with the text "Welcome to CAIR Hub". A blue arrow points from the URL above to the REGISTER button in the navigation bar. Another blue arrow points from the text "CAIR Hub Users after Creating Accounts" to the SIGN IN button. A third blue arrow points from the text "New (Invited) CAIR Hub Users" to the REGISTER button. A magnifying glass icon is positioned over the REGISTER button.

# How to Register – Invited Users

**From:** CDPH UAT - CAIR Hub <NO-REPLY@the-mcorp.com>  
**Sent:** [redacted]  
**To:** AlanaH+UATSU@the-mcorp.com  
**Subject:** Invitation to register for access to the CAIR Hub



## Step 1: Receive Invitation

A message from the California Immunization Registry's CAIR Hub application:

You may now register for access to CAIR Hub.

**Browser recommendations:** Google Chrome or Microsoft Edge. (Internet Explorer is not supported.)

**To set up your CAIR-Hub account:**

1. Go to the [CAIR-Hub home page](#).
2. Click the **Register** button in the top right-hand corner of the home page.
3. On the user agreement page, click the **I Agree...** button.
4. Enter your email address on the next page that appears and click the **Send verification code** button. **CLOSE THIS WINDOW.**  
 NOTE: The multi-step process requires that you enter a verification code before you can create your account. The verification code is a six-digit code sent in a separate email after you click the **Send verification code** button.
5. Enter the six-digit verification code from your email.
6. Click the **Verify code** button.
7. Create and re-enter a password. Passwords must be minimum 8 characters and contain the following: uppercase letter, lowercase letter, number, and symbol.
8. Click the **Create** button.
9. Verify your name and add your phone number.
10. Click the **Save** button.
11. This will take you to your dashboard in the CAIR Hub.

If you have any questions, please contact the CAIR Help Desk at [CAIRHelpDesk@cdph](mailto:CAIRHelpDesk@cdph.ca.gov)



## Step 2: Click the Register button

## Step 3: Agree to User Access Agreement

### Website User Access Agreement

New CAIR Organization and Individual User Access Agreement

The CAIR Website is a secure online information system developed to assist with managing the Immunization Registry for the state of California. As a condition of authorized access to the CAIR website, I agree:

- To only use my password to access CAIR.
- To maintain the privacy and confidentiality of information in CAIR.
- To ensure no misuse or wrongful disclosure of information in CAIR.
- To report activities that may compromise the protection and the privacy of the information in CAIR.
- To not communicate, publish, and provide or make public any information regarding persons enrolled in the CAIR.
- To comply with California Health and Safety Code Section 120440 regarding immunization registry use, as well as State and Federal laws and HIPAA regulations regarding maintaining the confidentiality of patient information.

The system will create a permanent electronic record that will log each User's access into any CAIR record to ensure the appropriate use of this website. Any unauthorized release of confidential information by a User may revoke the User's access to CAIR.

I Agree to the User Access Agreement
I Don't Agree

## Step 4: Request a Verification Code

AlanaH+UATSU@the-mcorp.com

Send verification code

Create

## Step 5: Get your Verification Code

### Verify your email address

Thanks for verifying your [AlanaH+UATSU@the-mcorp.com](mailto:AlanaH+UATSU@the-mcorp.com) account!

**Your code is: 611433**

Sincerely,  
CDPHConsumers

This message was sent from an unmonitored email address. Please do not reply to this message.

[Privacy Statement](#) | [Privacy Contact](#)

## Step 6: Create a Password

E-mail address verified. You can now continue.

AlanaH+UATSU@the-mcorp.com

Change e-mail

Create



# SCRL Summary Questions and Answers

Naveen Makhdum, School-Located Vaccination Coordinator,  
School Vaccination Team, CDPH

# Minimum Required fields for SCRL

- Q: What are the required fields for SCRL?
- A: For uploaded rosters, the minimum fields are Student first name, last name, date of birth, student ID, and grade. Student ID is not required for building a roster or for single student lookup.



# Yellow Cards and Blue Cards

Q: Can SCRL print yellow cards?

A: No. SCRL can print Blue Cards, not yellow cards. SCRL is a tool specifically for schools/child care sites and related immunization information. The California School Immunization Record (the Blue Card) is the only record that schools or child care sites may need to print.

- If a family is needing a yellow card, they should ask their doctor's office or they can access CA's [Digital Vaccine Record](#).

**CALIFORNIA PRE-KINDERGARTEN AND SCHOOL IMMUNIZATION RECORD**  
 Pre-kindergarten facility and school staff must record the required vaccine dose information and status of requirements for each pupil. See reverse side for guidance.

PERSON'S NAME (LAST, FIRST, MIDDLE) \_\_\_\_\_ ETHNICITY \_\_\_\_\_ SEX \_\_\_\_\_ AGE \_\_\_\_\_  
 BIRTHDATE (MM/DD/YYYY) \_\_\_\_\_ BIRTHPLACE (CITY, STATE) \_\_\_\_\_  
 NAME OF PRE-KINDERGARTEN (LAST FIRST) \_\_\_\_\_

REQUIRED VACCINE	DATE EACH DOSE WAS GIVEN (MM/DD/YYYY)					Permanent Medical Exemption	Notes for School Requirements
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>		
IPV / OPV (Polio)						<input type="checkbox"/>	4 doses meet TKK-12 requirement, as do 3 doses, if 1 dose given at age 24 weeks.
DTaP / DTP – Age 0-6 years Tdap / Td – Age 7+ years (Diphtheria, Tetanus, Pertussis)						<input type="checkbox"/>	5 doses meet TKK-12 requirement, as do 4 doses, if 1 dose given at age 24 weeks. 3 doses, if 1 dose given at age 27 weeks. Take other 2 doses meet 7 <sup>th</sup> Grade requirement.
MMR (Measles, Mumps, Rubella)						<input type="checkbox"/>	2 doses meet TKK-12 requirement. Doses must be given at age 12 years.
MMR2 (Measles, Mumps, Rubella, Varicella)						<input type="checkbox"/>	Required for pre-kindergarten only. At least 1 dose must be given at age 15 years.
HB (Hepatitis B)						<input type="checkbox"/>	3 doses meet TKK-12 requirement.
VAR / VZV (Varicella or Chickenpox)						<input type="checkbox"/>	2 doses meet TKK-12 requirement.
Tdap – 7 <sup>th</sup> Grade (Tetanus, Diphtheria, Pertussis)						<input type="checkbox"/>	1 dose given at age 11 years meets requirement for 7 <sup>th</sup> grade advancement and 7 <sup>th</sup> 12 <sup>th</sup> grade advancement.

STATUS OF REQUIREMENTS	Staff initials (Teacher, parent's immunization record)	Has All Required Vaccine Doses	Requires Follow-up			Follow-up Details (See additional attachment or consult an exemption and code)	Other (See codes on reverse side)	Date Requirements Met
			Temporary Medical Exemption	Missing Doses Not Currently Due—Conditional	Missing Doses Are Overdue—Needs Done Now			
Pre-Kindergarten (Child Care or preschool)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
TKK-12		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
7 <sup>th</sup> Grade (Advancement or attendance)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Not printing requirement of state health services shall constitute an act of the person, and not of provider or facility. Personal information is not to be disclosed, made available, or otherwise used for purposes other than those specified on this form of collection, except with consent in an authorized use or regulation. The Department's immunization management practices are consistent with the Information Practices Act (IPA Code Section 1798.001), the Public Records Act (Government Code Section 6253), Government Code Section 11102, and 11103, and with other applicable law pertaining to information privacy.



# Minimum Required fields for SCRL

- Q: What are the required fields for SCRL?
- A: For **uploaded rosters** (CSV files), the required fields are Student first name, last name, date of birth, student ID\*, and grade.

\*Student ID is not required for the *Build a Roster* function or for *Single Student Lookup*.



# Why is grade required?

- Q: Why is the “Grade” a required field for Roster Management?
  - A: The current grade requirement is related to Pre-K, TK/K-12 and Tdap vaccine requirements.
    - Specifically to Tdap, it must be administered on or after the 7th birthday and must be given before 7th grade. If we have no grade, then we cannot determine if grade requirement has been met.

# Estimating Student's Grade

Q: What if I am using the Single Student Lookup, and I do not know what grade they will be entering?

A: If you do not know the grade for an enrolling student and are wanting to use SCRL, simply estimate based on their age.

# Limits to Users from Schools?

- Q: How many people can be registered in SCRL from school/child care sites?
- A: There is no limit to how many SCRL users there can be from individual schools or child care sites.

# SCRL Integration

Q: Is SCRL connected to CAIR-ME or the immunization reporting website?

A: Not yet, but there are plans in place for SCRL to communicate directly with both websites/portals in the future.

# Following Up with Students

- Q: What should I do if SCRL shows students that are conditional or overdue?
  - A: Not all doses may be entered into CAIR. If you haven't already, ask parents for their children's immunization records as well. If children are still missing doses, let the parents know when the missing doses are due ([Letter to Parents: Immunizations Needed](#)).

# When to use SCRL?

- Q: When should I use SCRL?
- A: SCRL should be used anytime you are unsure of a student's immunization status for school entry. If you are using a student information system that shows a student as complete, it is not necessary to again look for that student in SCRL.



# Where to get more Information/SCRL Resources?

- [General SCRL Fact Sheet](#)
- [Instructions on Registering in CAIR Hub for first time to access SCRL](#)
- [Site for those registered to log in to SCRL](#)
- [SCRL User Manual](#)
- [Using SCRL- FAQs](#)
- [SCRL Youtube training video](#)
- [Shots for School comprehensive school law website](#)



## Help Desk Information

### Help Desk hours

Monday-Thursday 9:00am-4:00pm PST

Friday 10:00am-4:00pm PST

Closed on Saturday and Sunday

### Contact Information

Email: [CAIRHub@cdph.ca.gov](mailto:CAIRHub@cdph.ca.gov)

Phone: (800) 578-7889

FAX: (888) 436-8320

### Mailing Address

California Dept. of Public Health, Immunization  
Branch

850 Marina Bay Parkway

Building P, 2nd Fl

Richmond, CA 94804-6403

# Office Hours, Evaluation, and Closing

# Next Steps



- Office Hours
  - Friday, May 12, 2023, 12 PM – 1 PM (Pacific Time) - [Zoom Registration Link](#)
  - Friday, May 19, 2023, 12 PM – 1 PM (Pacific Time) - [Zoom Registration Link](#)
  - Friday, May 26, 2023, 12 PM – 1 PM (Pacific Time) - [Zoom Registration Link](#)
- You will receive an evaluation link as soon as this webinar ends. Please fill out the evaluation with your honest feedback. This will help advise content for future FAQs and the SCRL office hours scheduled in May 2023.

# Thank you for joining us!

Have a great day!



# Appendix School/Child Care Law Resources

Related to Immunizations for Entry

# Helpful Resources

- [Implementation Tools \(ca.gov\)](https://www.ca.gov)
- [Communicating with Families about School Immunization Requirements](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Imz/Requirements.aspx)
- [IMM-365 School Handbook Eleventh Edition \(eziz.org\)](https://www.eziz.org)

## Communicating about School Immunization Requirements



Vaccines are an important part of helping prevent the spread of serious diseases in California schools and child care facilities. Children usually have received the immunizations for their grade or age by the time they enroll. Sometimes students are overdue for immunizations and cannot enroll. Here are a few tips for communicating with parents and guardians about getting children caught up.

### Inform and Support

- Post the [No Shots? No School flyer \(Spanish\)](#) at your front desk so families can see that immunizations are required by California law. Students who are overdue **cannot** attend school. (Schools may face immunization audits and possibly lose average daily attendance funds for students who are in school while overdue for immunizations.)
- Share the [Parents' Guides to Required Immunizations](#), available in multiple languages.



### How to Handle Medical Exemptions

If a child cannot receive certain vaccines due to a medical reason, they need to obtain a medical exemption form issued in [CAIR-ME](#). You can check the status of medical exemptions in [CAIR-ME](#). Refer to the [Medical Exemption FAQs](#) for more information.

### Ways You Can Help

Be empathetic to the family's challenges in getting all the required immunizations and offer these tips.

#### How to Find Immunization Records:

- Call the doctor's office(s) that gave the immunizations.
- If the doctor's office participated in a California immunization registry, the family may be able to access a [Digital Vaccine Record](#).
- School and child care staff can also help find records and see the immunization status of students by using the School and Child Care Roster Lookup (SCRL) tool. Find out more at [SCRL Facts](#).

#### Where to Get Vaccinated:

It's best to go to their doctor's office, where immunizations are usually free. If the student doesn't have a primary care doctor, let families know about these resources:

- [Local Health Department's immunization program](#)—some offer free/low-cost vaccine clinics.
- Vaccines for Children Program's [locator tool](#)—find a doctor who offers no-cost vaccines to families in Medi-Cal and those who are uninsured. Families can check the [Covered California website](#) to see if they qualify for Medi-Cal.
- Local [pharmacy](#)—many offer immunizations for children as young as 3 years of age. Costs may apply.

### Questions?

Visit the [Shots for School website](#) for more information, and call your [Local Health Department's immunization program](#) with any concerns.



# CA Child Care/Pre-K Immunization Requirements

California Immunization Requirements for

## Pre-Kindergarten



(any private or public child care center, day nursery, nursery school, family day care home, or development center)

**Doses required by age when admitted and at each age checkpoint after entry<sup>1</sup>:**

Age When Admitted	Total Number of Doses Required of Each Immunization <sup>2,3</sup>			
2 through 3 months	1 Polio	1 DTaP	1 Hep B	1 Hib
4 through 5 months	2 Polio	2 DTaP	2 Hep B	2 Hib
6 through 14 months	2 Polio	3 DTaP	2 Hep B	2 Hib
15 through 17 months	3 Polio	3 DTaP	2 Hep B	1 Varicella
	On or after the 1st birthday:			1 Hib <sup>4</sup>
18 months through 5 years	3 Polio	4 DTaP	3 Hep B	1 Varicella
	On or after the 1st birthday:			1 Hib <sup>4</sup>

[California Immunization Requirements for Pre-Kindergarten](#)

# CA School Immunization Requirements

California Immunization Requirements for

## **K–12<sup>th</sup> Grade** (including transitional kindergarten)



Grade	Number of Doses Required of Each Immunization <sup>1, 2, 3</sup>				
<b>K-12 Admission</b>	<b>4 Polio<sup>4</sup></b>	<b>5 DTaP<sup>5</sup></b>	<b>3 Hep B<sup>6</sup></b>	<b>2 MMR<sup>7</sup></b>	<b>2 Varicella</b>
<b>(7th-12th)<sup>8</sup></b>	<b>K-12 doses</b>	<b>+ 1 Tdap</b>			
<b>7th Grade Advancement<sup>9,10</sup></b>		<b>1 Tdap<sup>8</sup></b>			<b>2 Varicella<sup>10</sup></b>

[California Immunization Requirements for K–12th Grade \(including transitional kindergarten\)](#)

# Universal Transitional Kindergarten

Q: I have a three-year-old student wanting to enroll in TK (transitional kindergarten). How do I use SCRL to see if they are ready for enrollment?

A: For students who are **3 years old at the time of admission** to TK, ([Education Code section 48000\[c\]](#)), schools are recommended to initially apply the [pre-kindergarten immunization requirements](#) (PDF) and to follow up with these students once they turn 4 years old to apply the [TK/K immunization requirements](#).

- [TK FAQs](#)



# Finding missing doses after admission: Overdue and/or Conditional Entrants)

- If missing doses are found after admission allow no more than 10 school days after you notify the parent ([IMM-1140 Notice of Immunizations Needed Letter Template \(ca.gov\)](#)) for the parent to present a record showing the student received the immunizations previously lacking.
- After the deadline of 10 days, you must exclude the student from further attendance if the student has not come into compliance with the requirements.
- Once up to date, if additional doses are still missing follow the Conditional Admission schedule on page 2 for [Pre-k](#) and [TK-12](#). Students may continue to attend school but will need to be followed up with to make sure they are up to date.

# Appendix: CA Health and Safety Code

## (Amended by Stats. 2022, Ch. 582, Sec. 1.)

- (2) Schools, childcare facilities, family childcare homes, WIC service providers, foster care agencies, county human services agencies, and health care plans shall maintain the confidentiality of information listed in subdivision (c) in the same manner as other client, patient, and pupil information that they possess. These institutions and providers are subject to civil action and criminal penalties for the wrongful disclosure of the information listed in subdivision (c), in accordance with existing law. They shall use the information listed in subdivision (c) only for those purposes provided in subparagraphs (A) to (D), inclusive, of paragraph (1) and as follows:
  - (A) In the case of schools, childcare facilities, family childcare homes, and county human services agencies, to carry out their responsibilities regarding required immunization for attendance or participation benefits, or both, as described in Chapter 1 (commencing with Section 120325), and in Section 11265.8 of the Welfare and Institutions Code.

[Law section \(ca.gov\)](#)